



**Havering**  
LONDON BOROUGH

Licensing Officer's Report



# LICENSING SUB-COMMITTEE

# REPORT

7 October 2019

**Subject heading:**

**Hop Inn**

**122 North Street Hornchurch RM11 1SU  
Premises licence application**

**Report author and contact details:**

**Paul Jones, Public Protection Officer  
licensing@havering.gov.uk  
01708 432777**

**This application for a premises licence is made by Mr Philip Cooke under s.17 of the Licensing Act 2003. The application was received by Havering's Licensing Authority on 15<sup>th</sup> August 2019.**

## **Geographical description of the area and description of the building**

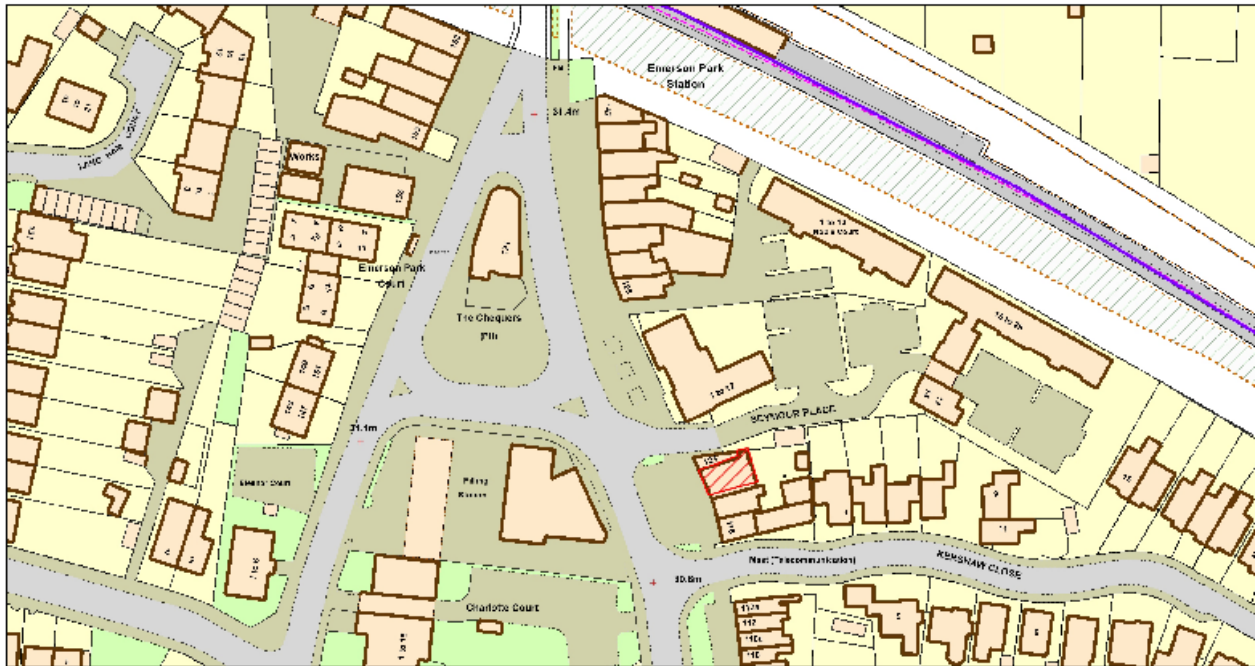
This premises is located in a parade of four commercial outlets outside Hornchurch Town Centre a short distance from Emerson Park Station. This parade is one of four similar parades of commercial outlets in this vicinity on the east side of North Street which contain, in total, twenty-one ground floor commercial properties. This area is included within the Hornchurch cumulative impact zone and hence is subject to licensing policy 2 further to cumulative impact:

The Licensing Authority has adopted a special policy relating to cumulative impact in relation to:

- Romford town centre within the ring road
- St Andrews Ward

This policy creates a rebuttable presumption that applications for new premises licences, club premises certificates, or variation applications that will add to the existing cumulative impact, will normally be refused, unless the applicant can demonstrate why the operation of the premises involved will not add to the cumulative impact and not impact adversely on the promotion of the licensing objectives. The exception to this policy will be for applications for restaurants where alcohol is sold ancillary to a table meal and the terminal licensing hour is in line with the policy.

The applicant provided a rebuttal statement within section five of the application.



		N
		Scale: 1:1000 Date: 16 September 2019 Size: A4

## Details of the application

Licensable activity sought:

<b>Supply of alcohol (on and off)</b>		
<b>Day</b>	<b>Start</b>	<b>Finish</b>
Monday to Thursday	12:00	22:30
Friday & Saturday	12:00	23:30
Sunday	12:00	22:00
Good Friday, Xmas Eve	12:00	00:00
New Year's Eve	12:00	00:30

<b>Hours premises open to the public</b>		
<b>Day</b>	<b>Start</b>	<b>Finish</b>
Monday to Thursday	12:00	22:50
Friday & Saturday	12:00	23:50
Sunday	12:00	22:20
Good Friday, Xmas Eve	12:00	00:20
New Year's Eve	12:00	00:50

## Comments and observations on the application

The applicant acted in accordance with regulations 25 and 26 of *The Licensing Act 2003 (Premises licences and club premises certificates) Regulations 2005* relating to the advertising of the application.

The hours sought are within the guideline hours of licensing policy 7.

## Summary

There was one representation against this application from a local resident. There were no representations against this application from responsible authorities.



**Havering**  
LONDON BOROUGH

Copy of Application

**Section 1 of 21**

You can save the form at any time and resume it later. You do not need to be logged in when you resume.

System reference  This is the unique reference for this application generated by the system.

Your reference  You can put what you want here to help you track applications if you make lots of them. It is passed to the authority.

Are you an agent acting on behalf of the applicant?

Yes  No

Put "no" if you are applying on your own behalf or on behalf of a business you own or work for.

**Applicant Details**

\* First name

\* Family name

\* E-mail

Main telephone number  Include country code.

Other telephone number

Indicate here if the applicant would prefer not to be contacted by telephone

Is the applicant:

Applying as a business or organisation, including as a sole trader

Applying as an individual

A sole trader is a business owned by one person without any special legal structure. Applying as an individual means the applicant is applying so the applicant can be employed, or for some other personal reason, such as following a hobby.

Continued from previous page...

### Address

* Building number or name	<input type="text" value="37"/>
* Street	<input type="text" value="Boundary Road"/>
District	<input type="text"/>
* City or town	<input type="text" value="Upminster"/>
County or administrative area	<input type="text"/>
* Postcode	<input type="text" value="RM14 2QS"/>
* Country	<input type="text" value="United Kingdom"/>

### Agent Details

* First name	<input type="text" value="Gerald"/>
* Family name	<input type="text" value="Harrington"/>
* E-mail	<input type="text" value="g.harrington@mosco.co.uk"/>
Main telephone number	<input type="text" value="██████████"/>
Other telephone number	<input type="text"/>

Include country code.

Indicate here if you would prefer not to be contacted by telephone

Are you:

- An agent that is a business or organisation, including a sole trader  
 A private individual acting as an agent

A sole trader is a business owned by one person without any special legal structure.

### Agent Business

Is your business registered in the UK with Companies House?  Yes  No

Note: completing the Applicant Business section is optional in this form.

Registration number	<input type="text" value="00412598"/>
Business name	<input type="text" value="Moss &amp; Coleman LLP"/>
VAT number	<input type="text" value="GB ██████████"/>
Legal status	<input type="text" value="Limited Liability Partnership"/>
Your position in the business	<input type="text" value="Member"/>
Home country	<input type="text" value="United Kingdom"/>

If your business is registered, use its registered name.

Put "none" if you are not registered for VAT.

The country where the headquarters of your business is located.

Continued from previous page...

**Agent Registered Address**

Address registered with Companies House.

Building number or name	170-180
Street	High Street
District	
City or town	Hornchurch
County or administrative area	
Postcode	RM12 6JP
Country	United Kingdom

**Section 2 of 21**

**PREMISES DETAILS**

I/we, as named in section 1, apply for a premises licence under section 17 of the Licensing Act 2003 for the premises described in section 2 below (the premises) and I/we are making this application to you as the relevant licensing authority in accordance with section 12 of the Licensing Act 2003.

**Premises Address**

Are you able to provide a postal address, OS map reference or description of the premises?

- Address     OS map reference     Description

**Postal Address Of Premises**

Building number or name	122/122a
Street	North Street
District	
City or town	Hornchurch
County or administrative area	
Postcode	RM11 1SU
Country	United Kingdom

**Further Details**

Telephone number	
Non-domestic rateable value of premises (£)	11,750



---

**Section 3 of 21**

---

**APPLICATION DETAILS**

---

In what capacity are you applying for the premises licence?

- An individual or individuals
- A limited company / limited liability partnership
- A partnership (other than limited liability)
- An unincorporated association
- Other (for example a statutory corporation)
- A recognised club
- A charity
- The proprietor of an educational establishment
- A health service body
- A person who is registered under part 2 of the Care Standards Act 2000 (c14) in respect of an independent hospital in Wales
- A person who is registered under Chapter 2 of Part 1 of the Health and Social Care Act 2008 in respect of the carrying on of a regulated activity (within the meaning of that Part) in an independent hospital in England
- The chief officer of police of a police force in England and Wales

**Confirm The Following**

- I am carrying on or proposing to carry on a business which involves the use of the premises for licensable activities
- I am making the application pursuant to a statutory function
- I am making the application pursuant to a function discharged by virtue of Her Majesty's prerogative

---

**Section 4 of 21**

---

**INDIVIDUAL APPLICANT DETAILS**

---

**Applicant Name**

Is the name the same as (or similar to) the details given in section one?

- Yes                       No

If "Yes" is selected you can re-use the details from section one, or amend them as required. Select "No" to enter a completely new set of details.

First name

Family name

Is the applicant 18 years of age or older?

- Yes                       No
-

Continued from previous page...

### Current Residential Address

Is the address the same as (or similar to) the address given in section one?

Yes  No

If "Yes" is selected you can re-use the details from section one, or amend them as required. Select "No" to enter a completely new set of details.

Building number or name	<input type="text" value="37"/>
Street	<input type="text" value="Boundary Road"/>
District	<input type="text"/>
City or town	<input type="text" value="Upminster"/>
County or administrative area	<input type="text"/>
Postcode	<input type="text" value="RM14 2QS"/>
Country	<input type="text" value="United Kingdom"/>

### Applicant Contact Details

Are the contact details the same as (or similar to) those given in section one?

Yes  No

If "Yes" is selected you can re-use the details from section one, or amend them as required. Select "No" to enter a completely new set of details.

E-mail	<input type="text" value="philcockemallo@gmail.com"/>
Telephone number	<input type="text" value="01202 333333"/>
Other telephone number	<input type="text"/>
* Date of birth	<input type="text" value="01"/> / <input type="text" value="01"/> / <input type="text" value="2000"/> dd mm yyyy
* Nationality	<input type="text" value="British"/>
Right to work share code	<input type="text"/>

Documents that demonstrate entitlement to work in the UK

Right to work share code if not submitting scanned documents

## Section 5 of 21

### OPERATING SCHEDULE

When do you want the premises licence to start?  /  /   
dd mm yyyy

If you wish the licence to be valid only for a limited period, when do you want it to end  /  /   
dd mm yyyy

Provide a general description of the premises

*Continued from previous page...*

For example the type of premises, its general situation and layout and any other information which could be relevant to the licensing objectives. Where your application includes off-supplies of alcohol and you intend to provide a place for consumption of these off-supplies you must include a description of where the place will be and its proximity to the premises.

This Operating Schedule is set out in three parts: Background, Proposed Licence Terms and Proposed Licence Conditions.

#### PART I - BACKGROUND

##### (a) General

The premises comprise a former double fronted ground floor shop set back and separated from North Street by a forecourt shared with other commercial units in a small parade which has only commercial units above.

The licence application is for a micro pub the principal features of which are that quality drinks are provided in a comfortable and relaxing space putting conversation back into the heart of the pub. Accordingly, there will be a focus upon real ales, no TV or music and no hot food.

Given the proposed use, the premises are likely to attract a mature clientele.

A small amount of off sales for home consumption only is contemplated.

The premises will operate within standard hours and has no aspirations to be a late night drinking establishment or become a "feeder" to such establishments. This is reflected in the proposed opening and licensing hours.

Planning Permission for a micro pub within class A4 has been granted by London Borough of Havering under reference P0845.19. The conditions imposed by that consent are reflected in the applicant's proposed licence conditions.

The applicant, Philip Cooke, is also specified as the designated premises supervisor and is a hospitality and high street retailing professional specialising in the procurement and supply chain having worked for a number of different hospitality household names since 1989.

##### (b) Consideration of Relevant Matters

This Operating Schedule has been prepared having given due consideration to all matters contained in the Statement of Licensing Policy including the non-exhaustive list of matters to be considered as set out in Appendix 2 to the Policy but, in particular, the following matters which require specific comment:

- (i) The special policy (Licensing Policy 2) under section 5.0 relating to St Andrews Ward, and
- (ii) The terms of and conditions imposed on licenses for similar establishments.

##### (i) Licensing Policy 2 – St Andrews Ward

The special policy applicable to St Andrews Ward has been applied as the area has been identified as an area of "cumulative impact" under Policy 1. The policy creates a rebuttable presumption of refusal unless it can be demonstrated that the operation will not add to the cumulative impact and will not impact adversely on the promotion of the licensing objectives. The Applicant is, thus, required to demonstrate that neither will be the case.

The first point to address is the cumulative impact where particular attention has been given to Appendix 7 (the Crime analysis of St Andrews Ward) which lies behind the special policy.

The area of St Andrews Ward extends well beyond Hornchurch town centre, where there are multiple licenses and crime hotspots, and takes in a number of smaller local centres. The subject premises are situated in a grouping of commercial premises in North Street to the south of Emerson Park station and some half a mile north of the town centre. Within this local centre, excluding shops providing off sales, three premises are licensed for on sales:

The Chequers – traditional public house in the centre of the one way system,

Monty's Bar – essentially a late night establishment on the northern exit to the one way system and

Mother India – the Indian restaurant next door but one to the subject premises and to the south of the one way system.

*Continued from previous page...*

In terms of numbers and geography, it is not considered that that this local centre, although within St Andrews Ward, can be considered to be an area of cumulative impact. Moreover, it is not considered that the presence of the subject premises, if licensed, would result in the local centre becoming an area of cumulative impact.

In terms of intensifying licensed activities, both Monty's Bar and Mother India offer an entirely different type of operation which will not be intensified. As to the Chequers, although it is primarily a drinking establishment, like the subject premises, the concept is different to that of the micro pub. The clientele is likely to be different and the effect upon cumulative impact will simply be to attract a more varied and mature clientele to the local area rather than saturating the area with "more of the same". Due account of these considerations would have been taken into account by the planning authority when granting permission and imposing conditions.

Turning to the effect upon the licensing objectives, the Applicant considers that the style of operation, the specific matters contained in the operating schedule and the proposed conditions are such that it could not be shown that the licensing objectives would be undermined.

It is noted that the special policy gives, by way of an example of an exception to the policy, small premises intending to operate within the standard licensing hours set out in Policy 7. The subject premises fall within that example save only for a proposed capacity of 60 rather than 50 as given in the example. The capacity point is addressed below.

(ii) Similar Establishments

Licenses have been granted for micro pubs at 1b Sunnyside Avenue, Upminster and 236 Main Road, Gidea Park where both the hours of operation and conditions have been duly considered, but not slavishly followed, by the Applicant in his planning application and in the conditions proposed for the premises licence.

As with both other micro pubs, it is not considered that the operation of the subject premises will create problems of crime or disorder. Accordingly, for example, door supervisors are not provided for.

According to planning applications, both of the other micro pubs have a similar floor area to the subject premises; in the region of 60 square meters. A maximum number of 60 persons has been imposed as a condition on the existing two micro pub licenses and the Applicant considers that this is also the appropriate number in this case notwithstanding the example of 50 in the special policy applicable to St Andrews Ward. Having due regard to the policy concerning vertical drinking, seating will be provided for the majority of customers.

The only material differences in the case of the subject premises are shorter early week closing, an additional half hour on Fridays and Saturdays and a more strict condition for persons under 18.

Consideration has also been given to the licence granted in respect of the Mother India (formerly Curry Shack) restaurant next door but one at 118 North Street. Although there are no residential premises in the immediate vicinity, the Applicant has incorporated in his proposed conditions a number of conditions similar to the restaurant in order to preserve the condition of the frontage/street scene.

PART II - PROPOSED LICENCE TERMS (Front page of licence)

Licensing Times - as per Section 15

Opening Hours - as per Section 17

Sales

For consumption on or off the premises.

PART III - PROPOSED LICENCE CONDITIONS (Consistent with operating schedule)

1. A "sensible drinking" policy will be in place at the premises.
2. Measures to discourage binge drinking will be in place such as not playing amplified music, providing seating for the majority of customers and supplying mainly real ale.
3. A "Challenge 25" policy will be in place at the premises with notices displayed to remind customers that they may be asked to show proof of age.
4. No persons under 18 years of age shall be permitted on the premises unless accompanied by an adult and no persons under 16 years of age shall be permitted on the premises at any time.

Continued from previous page...

5. Information will be displayed explaining what a unit of alcohol is and how it translates in practical terms to the drinks sold together with information about the risks of drink driving and chronic drinking.
6. There will be a zero tolerance policy in relation to illegal drug use and violent or anti-social behaviour on the premises.
7. A log will be kept of any refusals on the basis of lack of proof of age, intoxication, anti-social behaviour and suspected drug use.
8. All of the above will be communicated to staff members during training the notes of which shall be kept in the office for reference.
9. The capacity shall be limited to 60 customers.
10. Deliveries and refuse collection shall take place during daytime hours with none between 20:00 and 07:00.
11. After 21:00 hrs a maximum of 5 smokers will be allowed outside the front of the premises, a suitable container supplied for cigarette ends and the area left clean at the close of business.
12. Notices shall be placed at the door requesting patrons to leave the premises quickly and quietly.
13. CCTV capable of taking head and shoulders shots of persons entering the premises shall be operated at all times that the premises are open to the public with images stored for a minimum of 31 days to be made available for inspection by police or council officials upon request.

If 5,000 or more people are expected to attend the premises at any one time, state the number expected to attend

#### Section 6 of 21

##### PROVISION OF PLAYS

See guidance on regulated entertainment

Will you be providing plays?

- Yes  No

#### Section 7 of 21

##### PROVISION OF FILMS

See guidance on regulated entertainment

Will you be providing films?

- Yes  No

#### Section 8 of 21

##### PROVISION OF INDOOR SPORTING EVENTS

See guidance on regulated entertainment

Will you be providing indoor sporting events?

- Yes  No

#### Section 9 of 21

##### PROVISION OF BOXING OR WRESTLING ENTERTAINMENTS

See guidance on regulated entertainment

Will you be providing boxing or wrestling entertainments?

- Yes  No

#### Section 10 of 21

##### PROVISION OF LIVE MUSIC

See guidance on regulated entertainment

Continued from previous page...

Will you be providing live music?

Yes  No

**Section 11 of 21**

**PROVISION OF RECORDED MUSIC**

See guidance on regulated entertainment

Will you be providing recorded music?

Yes  No

**Section 12 of 21**

**PROVISION OF PERFORMANCES OF DANCE**

See guidance on regulated entertainment

Will you be providing performances of dance?

Yes  No

**Section 13 of 21**

**PROVISION OF ANYTHING OF A SIMILAR DESCRIPTION TO LIVE MUSIC, RECORDED MUSIC OR PERFORMANCES OF DANCE**

See guidance on regulated entertainment

Will you be providing anything similar to live music, recorded music or performances of dance?

Yes  No

**Section 14 of 21**

**LATE NIGHT REFRESHMENT**

Will you be providing late night refreshment?

Yes  No

**Section 15 of 21**

**SUPPLY OF ALCOHOL**

Will you be selling or supplying alcohol?

Yes  No

**Standard Days And Timings**

MONDAY

Start

End

Start

End

TUESDAY

Start

End

Start

End

Give timings in 24 hour clock.  
(e.g., 16:00) and only give details for the days  
of the week when you intend the premises  
to be used for the activity.

Continued from previous page...

WEDNESDAY

Start	<input type="text" value="12:00"/>	End	<input type="text" value="22:30"/>
Start	<input type="text"/>	End	<input type="text"/>

THURSDAY

Start	<input type="text" value="12:00"/>	End	<input type="text" value="22:30"/>
Start	<input type="text"/>	End	<input type="text"/>

FRIDAY

Start	<input type="text" value="12:00"/>	End	<input type="text" value="23:30"/>
Start	<input type="text"/>	End	<input type="text"/>

SATURDAY

Start	<input type="text" value="12:00"/>	End	<input type="text" value="23:30"/>
Start	<input type="text"/>	End	<input type="text"/>

SUNDAY

Start	<input type="text" value="12:00"/>	End	<input type="text" value="22:00"/>
Start	<input type="text"/>	End	<input type="text"/>

Will the sale of alcohol be for consumption:

- On the premises       Off the premises       Both

If the sale of alcohol is for consumption on the premises select on, if the sale of alcohol is for consumption away from the premises select off. If the sale of alcohol is for consumption on the premises and away from the premises select both.

State any seasonal variations

For example (but not exclusively) where the activity will occur on additional days during the summer months.

Non-standard timings. Where the premises will be used for the supply of alcohol at different times from those listed in the column on the left, list below

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

Good Friday and Christmas Eve - Start 12:00 End 00:00  
New Year's Eve - Start 12:00 End 00:30

State the name and details of the individual whom you wish to specify on the licence as premises supervisor

---

Continued from previous page...

**Name**

First name

Family name

Date of birth  /  /   
dd mm yyyy

**Enter the contact's address**

Building number or name

Street

District

City or town

County or administrative area

Postcode

Country

Personal Licence number (if known)

Issuing licensing authority (if known)

**PROPOSED DESIGNATED PREMISES SUPERVISOR CONSENT**

How will the consent form of the proposed designated premises supervisor be supplied to the authority?

- Electronically, by the proposed designated premises supervisor
- As an attachment to this application

Reference number for consent form (if known)

If the consent form is already submitted, ask the proposed designated premises supervisor for its 'system reference' or 'your reference'.

**Section 16 of 21**

**ADULT ENTERTAINMENT**

Highlight any adult entertainment or services, activities, or other entertainment or matters ancillary to the use of the premises that may give rise to concern in respect of children

Give information about anything intended to occur at the premises or ancillary to the use of the premises which may give rise to concern in respect of children, regardless of whether you intend children to have access to the premises, for example (but not exclusively) nudity or semi-nudity, films for restricted age groups etc gambling machines etc.



Section 17 of 21

HOURS PREMISES ARE OPEN TO THE PUBLIC

Standard Days And Timings

MONDAY

Start

End

Start

End

Give timings in 24 hour clock.  
(e.g., 16:00) and only give details for the days  
of the week when you intend the premises  
to be used for the activity.

TUESDAY

Start

End

Start

End

WEDNESDAY

Start

End

Start

End

THURSDAY

Start

End

Start

End

FRIDAY

Start

End

Start

End

SATURDAY

Start

End

Start

End

SUNDAY

Start

End

Start

End

State any seasonal variations

For example (but not exclusively) where the activity will occur on additional days during the summer months.

Non standard timings. Where you intend to use the premises to be open to the members and guests at different times from those listed in the column on the left, list below

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

Good Friday and Christmas Eve - Start 12:00 End 00:20

*Continued from previous page...*

New Year's Eve - Start 12:00 End 00:50

## Section 18 of 21

### LICENSING OBJECTIVES

Describe the steps you intend to take to promote the four licensing objectives:

a) General – all four licensing objectives (b,c,d,e)

List here steps you will take to promote all four licensing objectives together.

Personal hands on management by the experienced applicant/designated premises supervisor will be applied and effective training given to all staff to ensure that they are aware of the need to meet the four licensing objectives detailed below. In particular, staff will be familiar with the conditions imposed on the licence, the reasons for the conditions and the importance of adherence to those conditions. The applicant proposes a number of conditions which are considered to promote the licensing objectives as appears in the following parts of this Section.

b) The prevention of crime and disorder

The operation of the premises in shorter than standard licensing hours, catering for a more mature clientele in limited numbers and in accordance with proposed conditions consistent with the operating schedule; in particular numbers 1, 2, 5, 6, 7, 8, 9 and 13.

c) Public safety

Proposed conditions numbered 5, 9, 10 and 11 will contribute towards public safety as will the provision of seating for the majority of customers.

d) The prevention of public nuisance

The operation of the premises in shorter than standard licensing hours with no music and in accordance with the proposed conditions; in particular numbers 2, 9, 10 and 11.

e) The protection of children from harm

The operation of the premises in a manner appealing to a more mature clientele and in accordance with the proposed conditions; in particular numbers 3, 4 and 7.

## Section 19 of 21

### NOTES ON DEMONSTRATING ENTITLEMENT TO WORK IN THE UK

*Continued from previous page...*

### **Entitlement to work/immigration status for individual applicants and applications from partnerships which are not limited liability partnerships:**

A licence may not be held by an individual or an individual in a partnership who is resident in the UK who:

- does not have the right to live and work in the UK; or
- is subject to a condition preventing him or her from doing work relating to the carrying on of a licensable activity.

Any premises licence issued in respect of an application made on or after 6 April 2017 will become invalid if the holder ceases to be entitled to work in the UK.

Applicants must demonstrate that they have an entitlement to work in the UK and are not subject to a condition preventing them from doing work relating to the carrying on of a licensable activity. They do this in one of two ways: 1) by providing with this application copies or scanned copies of the documents listed below (which do not need to be certified), or 2) by providing their 'share code' to enable the licensing authority to carry out a check using the Home Office online right to work checking service (see below).

### **Documents which demonstrate entitlement to work in the UK**

- An expired or current passport showing the holder, or a person named in the passport as the child of the holder, is A British citizen or a citizen of the UK and Colonies having the right of abode in the UK [please see note below about which sections of the passport to copy].
  - An expired or current passport or national identity card showing the holder, or a person named in the passport as the child of the holder, is a national of a European Economic Area country or Switzerland.
  - A Registration Certificate or document certifying permanent residence issued by the Home Office to a national of a European Economic Area country or Switzerland.
  - A Permanent Residence Card issued by the Home Office to the family member of a national of a European Economic Area country or Switzerland.
  - A **current** Biometric Immigration Document (Biometric Residence Permit) issued by the Home Office to the holder indicating that the person named is allowed to stay indefinitely in the UK, or has no time limit on their stay in the UK.
  - A **current** passport endorsed to show that the holder is exempt from immigration control, is allowed to stay indefinitely in the UK, has the right of abode in the UK, or has no time limit on their stay in the UK.
  - A **current** Immigration Status Document issued by the Home Office to the holder with an endorsement indicating that the named person is allowed to stay indefinitely in the UK or has no time limit on their stay in the UK, **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
  - A birth or adoption certificate issued in the UK, **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
  - A birth or adoption certificate issued in the Channel Islands, the Isle of Man or Ireland **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
  - A certificate of registration or naturalisation as a British citizen, **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
-

*Continued from previous page...*

- A **current** passport endorsed to show that the holder is allowed to stay in the UK and is currently allowed to work and is not subject to a condition preventing the holder from doing work relating to the carrying on of a licensable activity.
- A **current** Biometric Immigration Document (Biometric Residence Permit) issued by the Home Office to the holder which indicates that the named person can currently stay in the UK and is allowed to work relation to the carrying on of a licensable activity.
- A **current** Residence Card issued by the Home Office to a person who is not a national of a European Economic Area state or Switzerland but who is a family member of such a national or who has derivative rights or residence.
- A **current** Immigration Status Document containing a photograph issued by the Home Office to the holder with an endorsement indicating that the named person may stay in the UK, and is allowed to work and is not subject to a condition preventing the holder from doing work relating to the carrying on of a licensable activity **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A Certificate of Application, **less than 6 months old**, issued by the Home Office under regulation 18(3) or 20(2) of the Immigration (European Economic Area) Regulations 2016, to a person who is not a national of a European Economic Area state or Switzerland but who is a family member of such a national or who has derivative rights of residence.
- Reasonable evidence that the person has an outstanding application to vary their permission to be in the UK with the Home Office such as the Home Office acknowledgement letter or proof of postage evidence, or reasonable evidence that the person has an appeal or administrative review pending on an immigration decision, such as an appeal or administrative review reference number.
- Reasonable evidence that a person who is not a national of a European Economic Area state or Switzerland but who is a family member of such a national or who has derivative rights of residence in exercising treaty rights in the UK including:-
  - evidence of the applicant's own identity – such as a passport,
  - evidence of their relationship with the European Economic Area family member – e.g. a marriage certificate, civil partnership certificate or birth certificate, and
  - evidence that the European Economic Area national has a right of permanent residence in the UK or is one of the following if they have been in the UK for more than 3 months:
    - (i) working e.g. employment contract, wage slips, letter from the employer,
    - (ii) self-employed e.g. contracts, invoices, or audited accounts with a bank,
    - (iii) studying e.g. letter from the school, college or university and evidence of sufficient funds; or
    - (iv) self-sufficient e.g. bank statements.

Family members of European Economic Area nationals who are studying or financially independent must also provide evidence that the European Economic Area national and any family members hold comprehensive sickness insurance in the UK. This can include a private medical insurance policy, an EHIC card or an S1, S2 or S3 form.

**Original documents must not be sent to licensing authorities.** If the document copied is a passport, a copy of the following pages should be provided:-

- (i) any page containing the holder's personal details including nationality;
- (ii) any page containing the holder's photograph;
- (iii) any page containing the holder's signature;
- (iv) any page containing the date of expiry; and
- (v) any page containing information indicating the holder has permission to enter or remain in the UK and is permitted to work.

---

*Continued from previous page...*

If the document is not a passport, a copy of the whole document should be provided.

Your right to work will be checked as part of your licensing application and this could involve us checking your immigration status with the Home Office. We may otherwise share information with the Home Office. Your licence application will not be determined until you have complied with this guidance.

### **Home Office online right to work checking service**

As an alternative to providing a copy of the documents listed above, applicants may demonstrate their right to work by allowing the licensing authority to carry out a check with the Home Office online right to work checking service.

To demonstrate their right to work via the Home Office online right to work checking service, applicants should include in this application their 9-digit share code (provided to them upon accessing the service at <https://www.gov.uk/prove-right-to-work>) which, along with the applicant's date of birth (provided within this application), will allow the licensing authority to carry out the check.

In order to establish the applicant's right to work, the check will need to indicate that the applicant is allowed to work in the United Kingdom and is not subject to a condition preventing them from doing work relating to the carrying on of a licensable activity.

An online check will not be possible in all circumstances because not all applicants will have an immigration status that can be checked online. The Home Office online right to work checking service sets out what information and/or documentation applicants will need in order to access the service. Applicants who are unable to obtain a share code from the service should submit copy documents as set out above.

---

## **Section 20 of 21**

---

### **NOTES ON REGULATED ENTERTAINMENT**

---

---

*Continued from previous page...*

In terms of specific **regulated entertainments** please note that:

- Plays: no licence is required for performances between 08:00 and 23.00 on any day, provided that the audience does not exceed 500.
  - Films: no licence is required for 'not-for-profit' film exhibition held in community premises between 08.00 and 23.00 on any day provided that the audience does not exceed 500 and the organiser (a) gets consent to the screening from a person who is responsible for the premises; and (b) ensures that each such screening abides by age classification ratings.
  - Indoor sporting events: no licence is required for performances between 08.00 and 23.00 on any day, provided that the audience does not exceed 1000.
  - Boxing or Wrestling Entertainment: no licence is required for a contest, exhibition or display of Greco-Roman wrestling, or freestyle wrestling between 08.00 and 23.00 on any day, provided that the audience does not exceed 1000. Combined fighting sports – defined as a contest, exhibition or display which combines boxing or wrestling with one or more martial arts – are licensable as a boxing or wrestling entertainment rather than an indoor sporting event.
  - Live music: no licence permission is required for:
    - o a performance of unamplified live music between 08.00 and 23.00 on any day, on any premises.
    - o a performance of amplified live music between 08.00 and 23.00 on any day on premises authorised to sell alcohol for consumption on those premises, provided that the audience does not exceed 500.
    - o a performance of amplified live music between 08.00 and 23.00 on any day, in a workplace that is not licensed to sell alcohol on those premises, provided that the audience does not exceed 500.
    - o a performance of amplified live music between 08.00 and 23.00 on any day, in a church hall, village hall, community hall, or other similar community premises, that is not licensed by a premises licence to sell alcohol, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance from a person who is responsible for the premises.
    - o a performance of amplified live music between 08.00 and 23.00 on any day, at the non-residential premises of (i) a local authority, or (ii) a school, or (iii) a hospital, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance on the relevant premises from: (i) the local authority concerned, or (ii) the school or (iii) the health care provider for the hospital.
  - Recorded Music: no licence permission is required for:
    - o any playing of recorded music between 08.00 and 23.00 on any day on premises authorised to sell alcohol for consumption on those premises, provided that the audience does not exceed 500.
    - o any playing of recorded music between 08.00 and 23.00 on any day, in a church hall, village hall, community hall, or other similar community premises, that is not licensed by a premises licence to sell alcohol, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance from a person who is responsible for the premises.
    - o any playing of recorded music between 08.00 and 23.00 on any day, at the non-residential premises of (i) a local authority, or (ii) a school, or (iii) a hospital, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance on the relevant premises from: (i) the local authority concerned, or (ii) the school proprietor or (iii) the health care provider for the hospital.
-

Continued from previous page...

- Dance: no licence is required for performances between 08.00 and 23.00 on any day, provided that the audience does not exceed 500. However, a performance which amounts to adult entertainment remains licensable.
- Cross activity exemptions: no licence is required between 08.00 and 23.00 on any day, with no limit on audience size for:
  - o any entertainment taking place on the premises of the local authority where the entertainment is provided by or on behalf of the local authority;
  - o any entertainment taking place on the hospital premises of the health care provider where the entertainment is provided by or on behalf of the health care provider;
  - o any entertainment taking place on the premises of the school where the entertainment is provided by or on behalf of the school proprietor; and
  - o any entertainment (excluding films and a boxing or wrestling entertainment) taking place at a travelling circus, provided that (a) it takes place within a moveable structure that accommodates the audience, and (b) that the travelling circus has not been located on the same site for more than 28 consecutive days.

## Section 21 of 21

### PAYMENT DETAILS

This fee must be paid to the authority. If you complete the application online, you must pay it by debit or credit card.

Premises Licence Fees are determined by the non domestic rateable value of the premises.

To find out a premises non domestic rateable value go to the Valuation Office Agency site at [http://www.voa.gov.uk/business\\_rates/index.htm](http://www.voa.gov.uk/business_rates/index.htm)

Band A - No RV to £4300 - £100

Band B - £4301 to £33000 - £190.00

Band C - £33001 to £87000 - £315.00

Band D - £87001 to £125000 - £450.00\*

Band E - £125001 and over - £635.00\*

\*If the premises rateable value is in Bands D or E and the premises is primarily used for the consumption of alcohol on the premises then you are required to pay a higher fee.

Band D - £87001 to £125000 - £900.00

Band E - £125001 and over - £1,905.00

There is an exemption from the payment of fees in relation to the provision of regulated entertainment at church halls, chapel halls, or premises of a similar nature, village halls, parish or community halls, or other premises of a similar nature. The costs associated with these licences will be met by Central Government. If, however, the licence also authorises the use of the premises for the supply of alcohol or the provision of late night refreshment, a fee will be required.

Schools and sixth form colleges are exempt from the fees associated with the authorisation of regulated entertainment where the entertainment is provided by and at the school or college and for the purposes of the school or college.

If you operate a large event you are subject to ADDITIONAL fees based upon the number of attendance at any one time.

Capacity 5000 to 9999 - £1,000.00

Capacity 10000 to 14999 - £2,000.00

Capacity 15000 to 19999 - £4,000.00

Capacity 20000 to 29999 - £8,000.00

Capacity 30000 to 39999 - £16,000.00

Capacity 40000 to 49999 - £24,000.00

Capacity 50000 to 59999 - £32,000.00

Capacity 60000 to 69999 - £40,000.00

Capacity 70000 to 79999 - £48,000.00

Capacity 80000 to 89999 - £56,000.00

Capacity 90000 and over £64,000.00

\* Fee amount (£)

190.00

ATTACHMENTS *Plan, Passport, Consent of DPS, Planning Permission*

AUTHORITY POSTAL ADDRESS

Continued from previous page...

## AUTHORITY POSTAL ADDRESS

### Address

Building number or name	TOWN HALL
Street	MAIN ROAD
District	
City or town	ROMFORD
County or administrative area	
Postcode	RM1 3BD
Country	United Kingdom

## DECLARATION

\* I/we understand it is an offence, liable on conviction to a fine up to level 5 on the standard scale, under Section 158 of the Licensing Act 2003, to make a false statement in or in connection with this application.

### You must check the box for this declaration

Ticking this box indicates you have read and understood the above declaration

This section should be completed by the applicant, unless you answered "Yes" to the question "Are you an agent acting on behalf of the applicant?"

### A full name must be entered

\* Full name Gerald David Harrington 

### A capacity must be entered

\* Capacity SOLICITOR AND AGENT FOR APPLICANT

Date (dd/mm/yyyy) 14/08/2014

Add another signatory

Once you're finished you need to do the following:

1. Save this form to your computer by clicking file/save as...
2. Go back to <https://www.gov.uk/apply-for-a-licence/premises-licence/havering/apply-1> to upload this file and continue with your application.

Don't forget to make sure you have all your supporting documentation to hand.

**IT IS AN OFFENCE LIABLE TO SUMMARY CONVICTION TO A FINE OF ANY AMOUNT UNDER SECTION 158 OF THE LICENSING ACT 2003, TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION**

**IT IS AN OFFENCE UNDER SECTION 24B OF THE IMMIGRATION ACT 1971 FOR A PERSON TO WORK WHEN THEY KNOW, OR HAVE REASONABLE CAUSE TO BELIEVE, THAT THEY ARE DISQUALIFIED FROM DOING SO BY REASON OF THEIR IMMIGRATION STATUS. THOSE WHO EMPLOY AN ADULT WITHOUT LEAVE OR WHO IS SUBJECT TO CONDITIONS AS TO EMPLOYMENT WILL BE LIABLE TO A CIVIL PENALTY UNDER SECTION 15 OF THE IMMIGRATION, ASYLUM AND NATIONALITY ACT 2006 AND PURSUANT TO SECTION 21 OF THE SAME ACT, WILL BE COMMITTING AN OFFENCE WHERE THEY DO SO IN THE KNOWLEDGE, OR WITH REASONABLE CAUSE TO BELIEVE, THAT THE EMPLOYEE IS DISQUALIFIED**

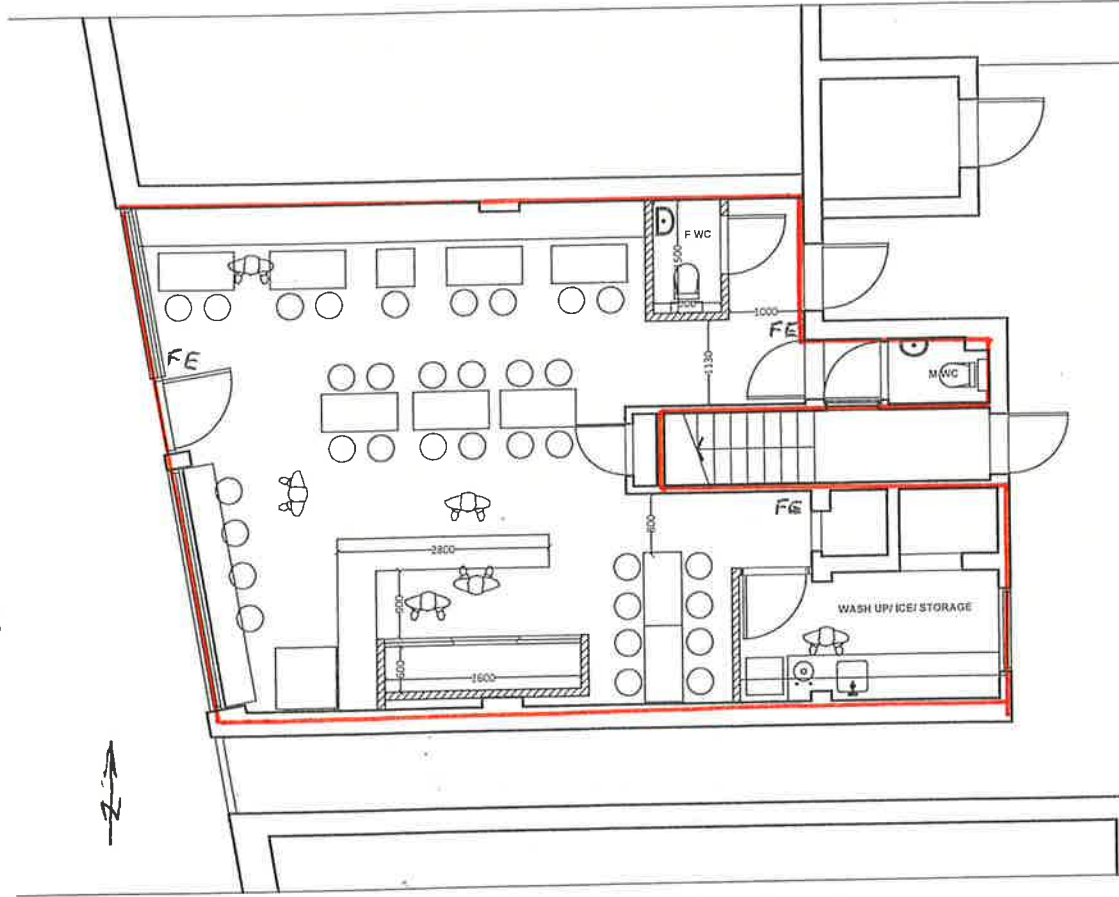




**Havering**  
LONDON BOROUGH

Plan

NORTH STREET



PROPOSED PLAN SCALE 1:100

Key

Edged Red – Extent of licensed premises

Fire Extinguisher placement – one at each of:  
Front Entrance Door  
Rear Exit Door  
Pub side of wash up/ice/storage area



**Havering**  
LONDON BOROUGH

Interested Party



Your reference: PJJ/21785

[REDACTED]  
[REDACTED]  
Hornchurch  
Essex  
[REDACTED]

Dear Sir / Madam

**Licensing Act 2003 - Premises Licence Application  
Hop Inn, 122 North Street, Hornchurch, Essex, RM11 1SU (the  
Property)**

I write further to your letter dated 15 August 2019 in respect to the Premises License for the Property.

I would like to object to this application for a number of reasons which are detailed below:

- 1 I would like you to consider the fact that this venue is surrounded by residential housing, my home being adjacent to the Property, and as a resident I am entitled to quiet and peaceful enjoyment of my home. The noise that would be created by the moving of metal barrels, glass being thrown into bins at all hours and air conditioning units working all day which will impact me greatly. I already have to endure the noise from the extractor fans from The Mother of India which operate until midnight. This increased noise will impact me enjoying my home and my garden. I would also like you to consider that the applicant provided a location plan fifty

years out of date showing the venue surrounded by industrial sites.

- 2 The application plan shows seating for 42 places, although the majority of the seating is not fixed and can easily be removed. Removing the seating could potentially increase the capacity to 150 people. Where would these people park? Residential streets are already full with commuters, employees of other establishments. Please advise where my family can park.
- 3 There is no provision to accommodate people who smoke, so potentially we will have a large number of people drinking and smoking outside the premises with no means of control.
- 4 With the possibility that this venue could hold a large number of people there is a fair chance that this could add to the increase in local crime and disorder. The planning application suggests that there will only be one full time employee and two part-time. How would this small number of people serve and maintain control?
- 5 The applicant has provided no meaningful operating schedule for the Property, which I find concerning.
- 6 I do not understand how the Property was granted planning when it falls inside a cumulative impact zone. I'm sure you are aware stand alone bars are discouraged and even those who sell food are covered by strict operating procedures.
- 7 I am also concerned that a large number of school children walk past the proposed Property on a daily basis to and from school. We need to take all steps to discourage young children from the belief that the consumption of alcohol is a normal and a good thing.

Please can you withhold my rejection from the applicants as I do not wish to receive further communication directly from them.

Yours faithfully

[REDACTED]

[REDACTED]